

Office Use Only			
VicSmart?	☐ YES		NO
Specify class of VicSmart application:			
Application No.:	Date Lodged:	1	1

# Application for a **Planning Permit**

If you need help to complete this form, read MORE INFORMATION at the back of this form.

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any concerns, please contact Council's planning department.

A Questions marked with an asterisk (\*) must be completed.

A If the space provided on the form is insufficient, attach a separate sheet.

Click for further information.

Clear Form

#### **Application Type**

Is this a VicSmart application?\*

○ No ○ Yes
If yes, please specify which
VicSmart class or classes:
Classes of VicSmart application are listed in zones, overlays, particular provisions and the schedule to Clause 59.15

### Pre-application Meeting

Has there been a pre-application meeting with a Council planning officer?

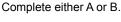
O No	O Yes	If 'Yes', with whom?:	
		Date:	day / month / year

#### The Land 💶

Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address \*

Formal Land Description \*



This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details.

Un	it No.: St. No.: St. Name:	
Su	burb/Locality: Postcode:	
Α	Lot No.: OLodged Plan Title Plan Plan of Subdivision No.:	
OR		
В	Crown Allotment No.: Section No.:	
	Parish/Township Name:	

A	You must give full details of you Insufficient or unclear information	r proposal and attach the information required to assess the application. on will delay your application.
	For what use, development or other matter do you require a permit? *	will dotally your application.
		Provide additional information about the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.  Cost \$  You may be required to verify this estimate.
i	Estimated cost of any development for which the permit is required *	Insert '0' if no development is proposed.  If the application is for land within metropolitan Melbourne (as defined in section 3 of the Planning and Environment Act 1987) and the estimated cost of the development exceeds \$1 million (adjusted annually by CPI) the Metropolitan Planning Levy must be paid to the State Revenue Office and a current levy certificate must be submitted with the application.  Visit www.sro.vic.gov.au for information.
Ex	isting Conditions II	
For dwe	ed and developed now * example, vacant, three ellings, medical centre with two citioners, licensed restaurant a 80 seats, grazing.	
		Provide a plan of the existing conditions. Photos are also helpful.
_		
Tit	tle Information 💶	Does the proposal breach, in any way, an encumbrance on title such as a restrictrive covenant,
End	cumbrances on title *	section 173 agreement or other obligation such as an easement or building envelope?  Yes (If 'yes' contact Council for advice on how to proceed before continuing with this application.)  No  No  Not applicable (no such encumbrance applies).
		Provide a full, current copy of the title for each individual parcel of land forming the subject site.  The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.



## Applicant and Owner Details II

Provide details of the applicant and t	he owner of the la	and.					
Applicant *	Name:						
The person who wants the permit.	Title:	First Name:			Surna	me:	
	Organisation	(if applicable): Coast t	o Countr	y Bui	ilding	Approva	ls
	Postal Address:					the details here	
	Unit No.:	St. No.: 27A	St. Na	me: (	Sack	ville Stree	et
	Suburb/Local	ity: Port Fairy			State	: VIC	Postcode: 3284
Please provide at least one contact phone number *	Contact information for applicant OR contact person below						
phone number	Business pho	one		Ema	ail:		
	Mobile phone			Fax:			
Where the preferred contact person for the application is different from	Contact person Name:	ı's details*					Same as applicant
the applicant, provide the details of that person.	Title:	First Name:			Surna	me:	
	Organisation (	if applicable):					
	Postal Address:		If it is a F	P.O. Box	x, enter	the details here	e:
	Unit No.:	St. No.:	St. Na	ame:			
	Suburb/Local	ity:			State	::	Postcode:
Owner *							Same as applicant
The person or organisation who owns the land	Name: Title:	First Name			Surna	me	
Where the owner is different from the	Organisation (if applicable):						
applicant, provide the details of that	Postal Address:		If it is a F	P.O. Bo	x, enter	the details her	e:
person or organisation.	Unit No.:	St. No.:	St. Na	ame:			,
	Suburb/Local	ity:			State	e:	Postcode:
	Owner's Sign	nature (Optional):				Date:	
							day / month / year
		s planning department to g permit checklist.	discuss the	e spec	cific re	quirements t	for this application and
ls the required information provided?	⊙ Yes ○ No						
Declaration <b>I</b>							
This form must be signed by the a	pplicant *						
Remember it is against the law to provide false or misleading information, which could result in a		am the applicant; and that e owner (if not myself) ha					
heavy fine and cancellation of the permit.	Signature:					Date:	07/03/2025

day / month / year

Checklist II	
	Filled in the form completely?
Have you:	Paid or included the application fee?  Most applications require a fee to be paid. Contact Council to determine the appropriate fee.
	Provided all necessary supporting information and documents?
	A full, current copy of title information for each individual parcel of land forming the subject site.
	A plan of existing conditions.
	Plans showing the layout and details of the proposal.
	Any information required by the planning scheme, requested by council or outlined in a council planning permit checklist.
	If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).
	If applicable, a current Metropolitan Planning Levy certificate (a levy certificate expires 90 days after the day on which it is issued by the State Revenue Office and then cannot be used). Failure to comply means the application is void.
	Completed the relevant council planning permit checklist?
	Signed the declaration above?
Need help with the	e Application?
•	s form, read More Information at the end of this form.
	ation see Applicant's Guide to Lodging a VicSmart Application at <a href="https://www.planning.vic.gov.au">www.planning.vic.gov.au</a>
•	olanning process is available at <u>www.planning.vic.gov.au</u>
Assistance can also be obtained	d from Council's planning department.
Lodgement 💶	
signed form, the fee and all	
Lodge the completed and signed form, the fee and all documents with:	