



# Ordinary Council Meeting

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## Minutes

Held on Tuesday 28 January 2025

Council Chambers, Mortlake Council Offices  
1 Jamieson Avenue, Mortlake

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Unconfirmed Minutes of the Ordinary Meeting  
of Moyne Shire Council held on Tuesday 28 January 2025, at Council  
Chambers,  
Mortlake Council Offices, 1 Jamieson Avenue, Mortlake  
commencing at 2:00 pm.

Present

**Councillors**

- Cr Karen Foster (Mayor)
- Cr Jordan Lockett (Deputy Mayor)
- Cr Jim Doukas
- Cr Myra Murrhy
- Cr Susan Taylor
- Cr Lloyd Ross
- Cr Lisa Ryan

**Officers**

- Mark Eversteyn, Chief Executive Officer
- Edith Farrell, Director Assets & Community
- Ed Small, Director Corporate & Governance Services
- Jodie McNamara, Director Environment, Economy & Place

## 1 Procedural

### 1.1 Live streaming of Council Meetings

The Mayor read the following statement:

Please note that today's meeting is being live streamed and can be viewed by the general public via Council's Facebook page, and later uploaded to Council's website. By participating in and addressing those present at the meeting, you consent to any information you disclose (including any personal information or sensitive information) being recorded and uploaded to the website.

### 1.2 Prayer

Cr Taylor read the Prayer:

Almighty God, we humbly beseech your blessing on the Council, direct and prosper its deliberations for the welfare of the people of the Moyne Shire. Amen.

### 1.3 Acknowledgement of Country

The Deputy Mayor read the following statement:

We begin by acknowledging the Traditional Custodians of the land on which we meet today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### 1.4 Apologies

None at this meeting.

### 1.5 Declarations of Conflict Interest

No declarations made at this meeting

### 1.6 Confirmation of Minutes from previous meetings

**Resolution ID: OCM 20251**

**Cr Susan Taylor moved, Cr Lisa Ryan seconded that the Minutes of the Council Meeting held on 17<sup>th</sup> December 2024 be accepted and confirmed as correct.**

**CARRIED UNANIMOUSLY 7 / 0**

### 1.7 Public Participation

None registered at this meeting.

## 2 Officers Reports

### 2.1 Port Fairy Skate and Play Sky Rider Equipment

Overview: Construction of the Port Fairy Skate and Play Precinct commenced in early 2025 with final construction design plans being completed. The plans allow for the installation of an inclusive 40 metre double flying fox which is currently not contained in the project budget. This report summarises the installation of this equipment and investigate possible budget sources in the current FY24-25 that could enable inclusion of the additional equipment.

#### **Resolution ID: OCM 20252**

**Cr Jordan Lockett moved, Cr Lisa Ryan seconded that:**

- (a) Council considers the option to approve a budget variation of \$150,000 in FY24-25 to purchase and install the inclusive 40 metre double flying fox, with installation to occur as part of the current Skate and Play Precinct construction works under contract with Convic.**
- (b) Council considers the allocation of the following funds in FY24-25 to enable the purchase and installation of the flying fox as part of the Skate and Play Precinct construction works under contract with Convic:**
  - a. Allocation of \$100,000 from the Open Space Contributions budget (current balance \$200,000); and**
  - b. \$50,000 from the DC Farran Recreation Reserve budget FY 24-25 as construction works for this project will not be proceeding in FY24-25.**
  - c. That the \$50,000 for the DC Farren Recreation Reserve is proposed to be reallocated in the 2025/26 budget, along with the previously endorsed commitment of \$200,000 for DC Farren Recreation Reserve as per Council resolution June OCM 2024.**

**CARRIED 6 / 1**

For	Against
Cr Jordan Lockett	
Cr Karen Foster	
Cr Lisa Ryan	Cr Jim Doukas
Cr Lloyd Ross	
Cr Myra Murrehy	
Cr Susan Taylor	

## 2.2 Signage Policy & Guidelines

The purpose of this report is to seek Council adoption of the Moyne Shire Signage Policy (the Policy - refer attachment 1) and Moyne Shire Signage Guidelines (the Guidelines - refer attachment 2).

**Resolution ID: OCM 20253**

**Cr Lisa Ryan moved, Cr Jordan Lockett seconded that Council:**

- 1. Adopts the Moyne Shire Signage Policy and Moyne Shire Signage Guidelines.**
- 2. Consider a budget allocation in the 2025/2026 budget to commence the process of implementing shire boundary signage improvements in line with this policy.**

**CARRIED 4 / 3**

For	Against
Cr Jordan Lockett	Cr Jim Doukas
Cr Karen Foster	Cr Lloyd Ross
Cr Lisa Ryan	Cr Susan Taylor
Cr Myra Murrhy	

## 2.3 Festival and Event Funding Guidelines Review 2025/2026

Overview: This report provides Council with the background and information relating to an update to the Festival and Event Guidelines for 2025/2026.

**Resolution ID: OCM 20254**

**Cr Lisa Ryan moved, Cr Jordan Lockett seconded that Council adopt the updated Festival and Events Guidelines.**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.4 Age-Friendly Victoria Declaration

Overview: To support Moyne Shire Council's commitment to fostering inclusive, supportive, and sustainable communities, it is recommended that Council signs the Age-Friendly Victoria Declaration. This declaration recognises the significant contributions of seniors to our community and commits to actions that enhance their well-being, inclusion, and quality of life.

**Resolution ID: OCM 20255**

**Cr Lisa Ryan moved, Cr Myra Murrhy seconded that Council endorse the signing of the Age-Friendly Victoria Declaration.**

**CARRIED 4 / 3**

For	Against
Cr Jordan Lockett	Cr Jim Doukas
Cr Karen Foster	Cr Lloyd Ross
Cr Lisa Ryan	Cr Susan Taylor
Cr Myra Murrhy	

## 2.5 Fire Levy Update

Overview: The report is to advise Council of the recent directive from the State Government in relation to the replacement of the Fire Services Property Levy with a new Emergency Services and Volunteers Fund as of 1 July 2025.

**Resolution ID: OCM 20256**

**Cr Susan Taylor moved, Cr Lloyd Ross seconded that Council receive and note the advice from the State Government of the replacement of the Fire Services Property Levy with a new Emergency Services and Volunteers Fund as of 1 July 2025 and recognise the concerns being expressed by the Community.**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.6 Monthly Finance Report - December 2024

Overview: The purpose of the report is to inform the Council of the financial performance and position of the Council. This section provides a snapshot of some key financial indicators of our financial performance as at the end of the reporting period. It focuses on monitoring our operating performance, capital expenditure progress and the ready availability of/access to cash resources. It also provides a forecast of the year-end result

**Resolution ID: OCM 20257**

**Cr Lloyd Ross moved, Cr Myra Murrphy seconded that Council receive and note the Monthly Financial Report as at 31 December 2024.**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.7 Councillors and Staff Interaction Protocol

Overview: This report provides a background on discussions related to a Councillor and Staff Interaction Policy and the background supporting activities to support the adoption of the policy by Council.

**Resolution ID: OCM 20258**

**Cr Lisa Ryan moved, Cr Myra Murrphy seconded that Council adopt the Councillor and Staff Interaction Policy (Protocol).**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.8 Internal Resolution (Councillor) Procedure

Overview: To provide Council with the Internal Resolution Procedure to support the Model Councillor Code of Conduct for adoption.

**Resolution ID: OCM 20259**

**Cr Myra Murrphy moved, Cr Jordan Lockett seconded that Council adopt the Internal Resolution (Councillor) Procedure.**

**CARRIED 5 / 2**

For	Against
Cr Jordan Lockett	
Cr Karen Foster	Cr Jim Doukas
Cr Lisa Ryan	Cr Susan Taylor
Cr Lloyd Ross	
Cr Myra Murrphy	



## 2.9 Audit and Risk Committee Charter Update

Overview: To endorse the updated Audit and Risk Committee Charter

**Resolution ID: OCM 202510**

**Cr Susan Taylor moved, Cr Lisa Ryan seconded that Council endorse the updated Audit and Risk Committee Charter.**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.10 Bi-annual Report on Activities of the Audit and Risk Committee - December 2024

Overview: The report is an overview of the Audit and Risk Committee activities for the past six months, meeting the requirement to report bi-annually to the Council on Committee activities.

**Resolution ID: OCM 202511**

**Cr Myra Murrihy moved, Cr Lloyd Ross seconded that Council accept the Bi-annual Report on Audit and Risk Committee activities for the period June to November 2024 inclusive, as tabled by the CEO.**

**CARRIED UNANIMOUSLY 7 / 0**

## 2.11 Audit and Risk Committee Performance Review for Council

Overview: Tabling the Audit and Risk Committee Performance Report at Council by the CEO.

**Resolution ID: OCM 202512**

**Cr Jordan Lockett moved, Cr Lisa Ryan seconded that Council accept the Audit and Risk Committee 2024 Performance Review as presented by the CEO.**

**CARRIED UNANIMOUSLY 7 / 0**

### 3 Councillors' Items

#### Mayor Activities

Council noted the report item Mayor Activities.

#### Councillor Activities

Council noted the report item Councillor Activities.

### 3.2 Councillor Notice of Motion

Overview: A Councillor may lodge a notice of motion on any matter the Councillor wants to be considered.

No Councillor Notice of Motion has been received for this meeting Agenda.

### 3.3 General Matters

Overview: General Matters gives Councillors the opportunity to report on positive and good news items from around the Shire.

Cr Ryan - noted the new Council Plan engagement is underway and encouraged residents to consider participating through the various online and in person opportunities available.

Cr Ross - congratulated McArthur Swimming Pool committee on a great Australia Day - 200 people visited. Great job to Orford Vintage Rally organisers and sponsors.

Cr Murrhy - thanked Council Officers and all involved with pulling together reflection and healing ceremony on 25th January 2025, described a beautiful, moving event. Passed on thanks from community members who have been in contact with Cr Murrhy also.

Cr Lockett - highlighted the following:

- Citizen awards ceremony on 26th January, fantastic initiative. Congratulations to Margaret Whitehead - Citizen of the Year, Timothy Reesink. both who highlighted volunteering in our community, Picnic in the Paddock Koroit - Event of the Year.
- Shoutout to Moyneyana program - phenomenal event every summer in Port Fairy.
- Reflected on feedback received from local caravan parks and businesses on a great summer holiday season across the shire. Shoutout to staff, cleaners etc.

- Shout out to Koroit Truck Show.

- Upcoming events - Port Fairy Jazz Festival - 7 - 9 February, Port Fairy Marathon 16 February, 15 - 16 February. Koroit Show and Field Days 22 February, Folk Festival in March.

Cr Doukas - fantastic re. Koroit Truck Show, well attended - biggest ever.

Cr Ryan - whole heartedly welcome all new citizens who partook in the ceremony on January 26, Moyne welcomes you with open arms.

### 3.4 Urgent Business

Overview: A Councillor may raise an urgent matter for consideration at a Council Meeting if the Councillors considers that the matter is extremely urgent and it was not possible for the matter to have been included in the agenda notice for the meeting.

No urgent business recorded for this meeting.

## 4 CEO Meeting Schedule

Council noted the report item CEO Meeting Schedule from 21 December 2024 to 20 January 2025.

## 5 CEO Activities Report

Overview: CEO Activities Report – 28 January 2025

Council noted the report item CEO Activities Report.

## 6 Confidential Items

Overview: Under section 3 of the Act, the council may consider report items in closed business if they contain certain information which is defined to be confidential information because premature or improper release may cause harm to the Council or to a person or persons.

Confidential Information remains confidential unless it can lawfully be released and the Council has determined that it should be publicly available.

The following is a list of confidential Items:

- Item 6.1 – MS992 Supply & Delivery of 2 Wheel Loaders Mt Shadwell Quarry
- Item 6.2 – MS986 Supply and Delivery 2 Tractors
- Item 6.3 – Proposed Leasing of Port Fairy Wharf Building

**Cr Myra Murrhny moved, Cr Lisa Ryan seconded that the meeting be closed in order to consider confidential items.**

**CARRIED UNANIMOUSLY 7 / 0**

## 7 Close Meeting

The Ordinary Council Meeting was declared closed at 3:45 pm.