


COUNCIL POLICY

 Food Registration Fee Exemption Policy	Policy No:	SD-1
	Approval Date:	TBA
	Approved By:	Council
	Review Date:	November 2026
	Version No:	002
Responsible Officer:	Manager Moyne Futures	
External References:	Food Act 1984	
Authorising Officer:	Chief Executive Officer	

1. PURPOSE

To provide clear direction on the types or classes of food premises that are exempt from the food registration fee.

2. SCOPE

This policy is to be applied by Environmental Health Officers when receiving applications for registration under the *Food Act 1984*.

3. DEFINITIONS

Nil.

4. POLICY

That Council exercise its powers pursuant to Section 41A of the *Food Act 1984* to vary the fee for registering the following types of food premises and vehicles such that no fee is applicable for registration:

1. Private homes used to prepare or store food for sale by charitable or volunteer organisations.
2. Primary producers who store and/or sell food produced on their own property.
3. Vans, street stalls, fetes and markets where food is sold by service clubs or for charitable purpose.
4. Small kiosks selling confectionery at sporting venues.
5. Sporting clubs having a restricted liquor licence, provided they do not employ a paid administration officer.
6. Halls used only by charitable or volunteer organisations for catering.
7. Retail premises such as service stations and newsagents who sell a small range of pre-packaged, low-risk food such as confectionery, jams and beverages.

5. QUALITY RECORDS

Nil.

6. ATTACHMENTS

Nil.